LEOPOLD PRIMARY SCHOOL Hawkshead Road Harlesden. NW10 9UR Tel: 0208 459 5654 www.leopoldprimary.co.uk Email: admin@leopold.brent.sch.uk Executive Headteacher: Miss Rachel Mollett



Gwenneth Rickus 242-250 Brentfield Road Neasden, NW10 8HE Tel: 0208 961 5336 www.leopoldprimary.co.uk Email: adminlgr@leopold.brent.sch.uk Executive Headteacher: Miss Rachel Mollett

Wednesday 18<sup>th</sup> October 2023

Dear Parent/Carer,

PARENT CONSULTATION WEEK BEGINNING 13<sup>TH</sup> NOVEMBER 2023

Parent Consultation Day will take place week beginning 13<sup>th</sup> November.

|                                     | Parent Conference           | Times           |
|-------------------------------------|-----------------------------|-----------------|
| Monday 13 <sup>th</sup> November    | Year 6 Willow               | 8.45am - 5.45pm |
|                                     | Year 2 Palm                 |                 |
| Tuesday 14 <sup>th</sup> November   | Year 4/5 Chestnut           | 8.45am - 5.45pm |
|                                     | Year 5 Juniper              |                 |
| Wednesday 15 <sup>th</sup> November | Year 3 Cedar                | 8.45am - 5.45pm |
|                                     | Year 3 Elm                  |                 |
| Thursday 16 <sup>th</sup> November  | <b>Reception - Sunshine</b> | 8.45am - 5.45pm |
|                                     | Year 1 Oak                  |                 |
| Friday 17 <sup>th</sup> November    | Year 6 Bonsai               | 8.45am - 5.45pm |
|                                     | Year 4 Aspen                |                 |

All parents will be allocated an appointment and you will be expected to attend with your child to review their test results and targets to support next steps. This will give parents an opportunity to talk to their child's teacher and discuss any concerns they may have.

Please indicate on the reply slip below your first, and second choice for an appointment slot and return it to your child's Class Teacher by 20/10/23 (Requests will be allocated based on a 'first come, first serve basis'.)

If you have more than one child in Reception, Year 1,2,3,4 or 5, please enter ALL names on one slip.

Appointment letters will be issued on Wednesday 1<sup>st</sup> November. Parent Consultation days are an important part of our Home/School Partnership Agreement; therefore, your attendance is a vital part of your child's education.

We look forward to seeing you at the meeting.

Yours faithfully,

Miss Melehi Senior Deputy Head











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PARENT CONSULTATION

CLASS TEACHER(S) CHILD NAME(S)

[Please tick your 1<sup>st</sup> and 2<sup>nd</sup> choice in the boxes below]

|                   | 1st | 2nd |
|-------------------|-----|-----|
| 8.30am - 10.30am  |     |     |
| 10.30am - 12.30am |     |     |
| 12:30pm - 4:30pm  |     |     |
| 4:30pm - 5:45pm   |     |     |

